



ETCAL Level 2 NVQ Diploma in Business Improvement
Techniques
600/2259/0
Structure

Qualification aim

This qualification is aimed at individuals who wish to gain the knowledge required to undertake Business Improvement Techniques in the Workplace.

Qualification introduction

This qualification is made up of 2 mandatory units that will help learners to develop an understanding of the knowledge and skills required as relevant to their capabilities and aspirations. Its mandatory units form a foundation to extend the understanding and skills in specific areas through the optional routes, in addition to these learners are required to achieve additional units selected from a suite of 2 Pathways and in accordance with the achievement definition. Learners who complete the qualification will be equipped with the knowledge and skills to underpin career development within the industry.

Assessment

The assessment criteria determine the standard required to achieve each unit and allow for a variety of assessment methods to be used as appropriate to the environment the qualification is delivered in. There is no examined assessment element in this qualification.

Achievement

Learners must achieve a minimum of 56 credits to gain the qualification. 12 credits must be achieved by completing the 2 mandatory units and the remaining credits achieved by completing the required optional units from the suite of Pathways.

Qualification Number		600/2259/0
Qualification Framework		RQF
Title		ETCAL Level 2 NVQ Diploma in Business Improvement Techniques
Qualification Level		Level 2
Total Qualification Time		560 TQT
Guided Learning Hours		249 GLH
Qualification Credit Value		56 Credits
Qualification Grading Structure		Pass / Fail

Unit Title	Mandatory/Optional	GLH	TQT	Credit Value	Grading
Mandatory units: Both units must be completed					
Complying with Statutory Regulations and Organisational Safety Requirements	M	35		5	Pass/Fail
Contributing to Effective Team Working	M	26		7	Pass/Fail
Optional Units: Process Improvement Pathway - Must cover the following units:					
Contributing to the Application of Workplace Organisation Techniques	O	51		12	Pass/Fail
Contributing to the Application of Continuous Improvement Techniques (Kaizen)	O	155		14	Pass/Fail
Contributing to the development of Visual Management Systems	O	41		9	Pass/Fail
Plus ONE more unit from the following OR ONE unit from the Quality Improvement pathway					
Contributing to the Analysis and Selection of Parts for Improvement	O	55		15	Pass/Fail
Contributing to Carrying Out Lead Time Analysis	O	41		10	Pass/Fail
Carrying Out Set-up Reduction Techniques	O	55		15	Pass/Fail
Carrying Out Autonomous Maintenance	O	52		13	Pass/Fail

Contributing to the Application of Problem Solving Techniques	O	41		9	Pass/Fail
Carrying Out Flow Process Analysis	O	55		14	Pass/Fail
Contributing to the Creation of Standard Operating Procedures	O	41		9	Pass/Fail
Quality Improvement Pathway - Must cover the following units:					
Contributing to the Application of Six Sigma Methodology to a Project	O	59		15	Pass/Fail
Contributing to the Application of Six Sigma Process Mapping	O	55		14	Pass/Fail
Contributing to the Application of Basic Statistical Analysis	O	52		13	Pass/Fail
Plus 2 more units from the following - (OR ONE unit from the following AND ONE unit from the Process Improvement pathway)					
Contributing to the Application of Statistical Process Control (SPC) Procedures	O	41		9	Pass/Fail
Contributing to the Application of Failure Modes and Effects Analysis (FMEA)	O	41		11	Pass/Fail
Contributing to the Application of Measurement Systems Analysis (MSA)	O	41		11	Pass/Fail
Carrying Out Mistake/Error Proofing (POKA YOKE)	O	41		10	Pass/Fail